

Heritage Elementary PTO
July 26, 2022 General Meeting Minutes

I. Meeting was called to order on July 26, 2022 at 6:30pm by President Shannon Callendar. Meeting was held in person at Heritage Elementary.

II. Introductions of 2022-2023 Board Members

III. Treasurer's Report (Laura Coughlin)

We have a \$69,020.21 ending balance with \$61,520.21 in available funds currently in the PTO account – motion to approve by M. Avery and 2nd by S. Rector

Teachers each get \$100 for classroom supplies, Special Ed teachers will get \$250 this year

IV. Fundraising (Angela Engle)

Mabel's Labels - \$70.10

Amazon Smile - \$349 (May disbursement)

BoxTops - \$7.40 for the year

Easy Freezy - \$128

Chick-Fil-A - \$178

Simply Sign-It - \$27.50

V. Communications Report (Sarah Woods)

PTO Website/Facebook – New and Improved! Volunteer opportunities all have links to their sign-up lists
S'Mores – Posted weekly on Facebook and emailed by Mrs. Frank on Sundays; keep submitting Teacher spotlights!

Spirit Wear Online pre-sale launch – starts Wednesday, July 27th at 9:00am. All items purchased online by August 7th can be picked up at Meet the Teacher Night on August 9th.

Teacher Sarah Strout is working on the Heritage Elementary website to update all teacher pages.

VI. Meet the Teacher Day

Tuesday, August 9, 2022, 3:00-6:00pm

School supplies (pre-ordered) in the cafeteria

Spirit Wear (pre-ordered and for purchase) in the gym

Car Rider tags, meet homeroom teachers and specials teacher

Food Trucks available – Chick-Fil-A and Tasty Snow OK

VII. Hero Hustle (Angela Engle)

Kick-Off is September 14th – 30th

Galactic Glow Run in the gym – September 28th, 29th and 30th, during PE class

Fundraising focus this year is for outdoor spaces – playground equipment, shade for playsets, outdoor classroom space, etc

Goal this year is \$75,000

First Hustle meeting is August 16th after the PTO meeting

VIII. Spirit Squad

Spirit Store: Rachelle Burns – every month on Spirit Days (usually 1st Fridays of each month), Heritage items will be posted in advance, parents are encouraged to send just the amount for the item(s) they are purchasing

Popcorn & Popsicles: Melissa Avery & Ashley Martin – every month on Spirit Days

IX. Volunteer Opportunities

Art Pals (K-2) – once per quarter

Lunch Pals – in cafeteria during lunch, every day available to sign up

Workroom Pals – die cut, copies, supply cabinet inventory

Library Pals – Fridays, reshelve books, help the Kinders/1st graders find books to check out

Office Pals – help at front desk during admin meetings, training provided

Watch DOGS – meeting August 25th in cafeteria at 6:00pm, get the new shirt and pizza

X. Homeroom Parents – Coordinator, Rhiannon Klier

Sign-ups will be available at Meet the Teacher Night

Class parties, door decorating, teacher birthday/gifts

Limit of 4 adults at class parties

XI. New Business – Principal Kimberly Frank

Meals no longer funded for all students (federal grant expired), those who are eligible need to fill out the forms online to apply, or hard copies available at Meet the Teacher Night

Safety & Security – new procedures being developed by the district, will be shared once finalized

Classroom Assistants – 2 more needed in Special Education

Meet the Teacher – emails will be sent out by your teacher(s) at 6:00pm on August 8th if all paperwork (including utilities verification) have been submitted

Car-rider tags will be available at Meet the Teacher

Car drop off – more stops being added (last year there were 6 numbered spots past the crosswalk, additional numbered spots will now be on the other side of the crosswalk)

Substitutes – need to re-apply each year, PTO reimbursing \$60 background check fee after 3 days of substituting at Heritage

Volunteers at Meet the Teacher Night will be able to visit their students' teachers from 2:30-2:45

X. Meeting adjourned at 7:49pm, motion approved by S. Woods, 2nd by C. Hanks